

**CYNGOR CYMUNED NANNERCH
NANNERCH COMMUNITY COUNCIL**

***MINUTES of the proceedings of the Meeting of
Nannerch Community Council held at the
Memorial Hall, Nannerch on Thursday 3rd July 2014***

PRESENT:

Councillor A Griffiths (Chairman)

Councillor K Beaumont
Councillor V Hughes-Parry
Councillor B Woodhouse
Councillor M Spencer
Councillor H Morgan
Councillor V Wrench

IN ATTENDANCE:

Helen Wade	Clerk to Nannerch Community Council
Gordon Thompson	Gordon's Gardens
Derek Doran	Nannerch VCP School Governor
Nick Critchley	Denbighshire County Council

27. PUBLIC PARTICIPATION

No public participation.

28. APOLOGIES FOR ABSENCE

Councillor J Costidell

29. DECLARATION OF INTEREST

Councillor Spencer for Item 32, as a resident potentially affected by the lighting.



..... Chairman

30. MINUTES

5th June 2014

Resolved

That the minutes of the meeting of Nannerch Community Council held on the 5th June 2014 at the Memorial Hall, Nannerch be accepted as a true and correct record and signed by the Chairman.

31. AONB – Village Information Notice Board

Nick Critchley, an AONB representative from Denbighshire County Council attended to talk through ideas and the process for the introduction of a Village Information Notice Board for an AONB. The idea of using the Village's telephone kiosk for this was put forward. Nick confirmed that the kiosk can be adopted, and BT would take the telephone out. He explained the process and that it can take some time to be done. He also gave details of what funding may be available from the Sustainable Development Fund, Cadwyn Clwyd and other bodies.

Resolved

Nick Critchley will look into and provide details of potential funding, and forward examples of where such Notice Boards have been put in place. He will contact key people about setting up a contract and the appointment of a translator. He will also contact BT about the adoption of the kiosk.

32. Nannerch VCP School Street Lighting

Derek Doran attended to explain the planned siting of this lighting and the area of School Lane affected. The point was raised that not all residents in that area have been contacted about the potential effect on their houses.

Resolved


Derek Doran will ask the Chair of the Health and Safety / Buildings Committee to contact other residents in the area affected by the planned street lighting.

33. MATTERS ARISING FROM THE MINUTES

33.1 Appeals and Contributions

The Clerk gave details of appeals for financial assistance received from April 2013 to date – Mold Town Council for the Mold & District Carnival, Flintshire Diabetes Voluntary Group, Flintshire Citizens Advice Bureau and Buckley Town Council for the Flintshire Citizens Advice Bureau Outreach Office based there.

Council members agreed to give £25 to the Flintshire Diabetes Voluntary Group.

..... Chairman

Resolved

The Council will give £25 to Flintshire Diabetes Voluntary Group at the September meeting.

33.2 Nannerch Hall Trees

Stuart Body from Flintshire County Council has responded and confirms that he has met with Mrs. Lewis and her contractor to discuss the trees following the winter storms and his meeting on site with members of the Community Council and residents.

Mrs. Lewis has agreed to carry out pruning work to five trees along the roadside in response to identifiable risks and defects. Mrs. Lewis has stated that the work will be completed by next Spring. The Council can contact Stuart Body if we require further assistance.

33.3 Complaints about unkept areas of the community

33.3.1 Car Park Pen y Felin Road

The area between 6 and 7 Erw'r Llan has now been cleared by Streetscene.

33.3.2 Picnic Area Llandymog Road

Councillor Wrench has spoken with Phil Robinson, who has sprayed the nettles there. People are now welcome to go and tidy the area.

33.3.3 Captain R H Laird Plaque

The gardener Gordon Thompson clears the area outside the copse, but Council members do not know if anything else can be done here.

33.4 Broadband fibre availability

Councillor Beaumont told Council members that the person at Flintshire Local Voluntary Council who may have been able to provide information on the timing of this for Nannerch had since left that Council. Therefore the only option now for checking the timing is still the OpenReach website.


34. PLANNING MATTERS

34.1 Planning Applications

None.

34.2 Planning Decisions

Station Lodge North, Denbigh Road - Erection of a replacement garage with storage area above – Application date 2nd May.
Approved 13th June.


..... Chairman

34.3 Planning Appeals

None.

35. CORRESPONDENCE AND OTHER MATTERS

35.1 Bank Mandate

The Clerk told Council members she has been to NatWest Bank in Mold, and obtained some forms to enable more Councillors to be able to sign Council cheques. It was decided that all members should be able to sign these cheques.

The Clerk had also asked about on-line banking, as recommended by the Internal Auditor. She had received a form to be completed which needs authorisation signatures to enable online banking facility. It was decided that the Clerk should get more information about the controls around this facility.

Resolved

The Clerk will post Mandate forms to Council members for them to fill in details, who will then return them to the Clerk at the September meeting. The Clerk will also go to NatWest Bank and ask for more information about online banking.

35.2 Annual Return

The Clerk told Council members the Annual Return and Council records for the year 2013/14 had been reviewed by COMPACC in Mold. Two points had been raised.

- Outdated cheques for £923.20 should be either re-issued or written back. Some cheques take a long time to be processed and it would ease the burden for the Clerk if internet banking were adopted as she would be able to print statements and control bank movements effectively.


The Clerk had replied that the cheques have been written back as part of the 2013/14 bank reconciliation. Replacement cheques were issued in 2013/14. Internet banking would be considered at the next meeting.

- Tax liability does not appear to have been paid and reports from bookkeeper should include a gross to net report showing the Council's liability. The Clerk has agreed to follow up with Inland Revenue to find out any liability outstanding as the matter needs clarifying.

The Clerk's response was that she would contact the bookkeeper and the HMRC to find out if any tax had been paid and what was due. She has since confirmed there is an amount due, but the figure does not agree to the bookkeeper's records. The Clerk has asked HMRC to provide further information for the figures to be reconciled. The previous Clerk will then be asked to pay the amount due across to the Council. The Council will then pay HMRC.

Resolved

The Clerk will wait for the HMRC to respond, then provide the Bookkeeper with the information for her to carry out a reconciliation to agree the final amount due.

.......... Chairman

36. VILLAGE ISSUES

36.1 Public Access Defibrillation Scheme (PADS) update

Councillor Spencer told Council members that the wall cabinet would hopefully be put in place on 4th July. The defibrillator will then be set up and put in the cabinet. Councillor Spencer will contact the Welsh Ambulance Service to arrange for installation. Jenny Mackintosh will then move forward to coordinate the Automated External Defibrillator Training.

36.2 World War 1 Nannerch Church Service

David Wright has asked if a Nannerch Community Council representative could attend a Nannerch Church service on the 4th August 10-11pm to commemorate the start of World War I. This would involve doing a reading or prayer and lighting a candle. Councillor Hughes-Parry said she will attend. The Clerk will write to David Wright to confirm a Council representative will attend.

Resolved

The Clerk will write to David Wright to confirm the Council will be represented by Councillor Hughes-Parry.

36.3 Nannerch Players

The Clerk asked if Council members know that Nannerch Players present the Merry Wives of Windsor at Penbedw – Open Air, 7.30 on 10th -12th July.

36.4 Electoral Roll

Councillor Woodhouse asked when an updated Electoral Roll will be available. The Clerk said she will contact Flintshire County Council to ask for an updated one.

Resolved


The Clerk will contact the relevant office at Flintshire County Council and ask for an up to date Electoral Roll for Nannerch.

36.5 January Council Meeting

The Chairman said the date for the January meeting will be discussed at the September Meeting, as the first Thursday is 1st January.

37. CLERK'S UPDATE

37.1 The Clerk reminded Council members that a six months review is due of arrangements between the Clerk and Council. Council members discussed with the Clerk the best way to have this discussion.


..... Chairman

38. ACCOUNTS PRESENTED FOR PAYMENT

Resolved

That the following accounts were approved and passed for payment.

GD Thompson Gardening services Cheque number 001270	£120
Helen Wade Clerk's salary – June & July Cheque number 001271	£364.46
Helen Wade Clerk's expenses –June Cheque number 001272	£62.44

EXCLUSION OF PUBLIC AND PRESS FROM THE FOLLOWING AGENDA ITEMS.


TO CONSIDER THE EXCLUSION OF PUBLIC AND PRESS IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 WHERE PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST FROM THE FOLLOWING AGENDA ITEMS

39. 2012/13 Payments

The total cost of 2012/13 payments was discussed. It was determined that the Clerk obtain copies of bank statements for the year, and check whether all cheques were cashed.

Resolved

The Clerk will obtain copies of bank statements for the year and check if all cheques were cashed.

.......... Chairman

Next meeting: Thursday 4th September 2014 7.30pm, Nannerch Memorial Hall

**SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH
NANNERCH COMMUNITY COUNCIL'S CODE OF CONDUCT**

NANNERCH COMMUNITY COUNCIL

DATE: 3rd July 2014

MEMBER

ITEM

MINUTE NUMBER


Cllr Spencer

Nannerch VCP School
Street Lighting

32

During the course of the Community Council Meetings a number of members may take part in discussions of which they may have an Interest in. The Community Council has a list of each member's association within the Community in order to ensure that any declarations are up to date.

Helen Wade
Clerk to the Council
July 2014


..... Chairman