

**CYNGOR CYMUNED NANNERCH  
NANNERCH COMMUNITY COUNCIL**

***MINUTES of the proceedings of the  
Annual General Meeting of  
Nannerch Community Council held at the  
Memorial Hall, Nannerch on Thursday 1st May 2014***

**PRESENT:**

Councillor A Griffiths (Chairman)

Councillor K Beaumont

Councillor M Spencer

Councillor H Morgan

Councillor B Woodhouse

Councillor V Wrench

Councillor V Hughes-Parry

Councillor J Costidell

**IN ATTENDANCE:**

Councillor O Thomas County Member

Helen Wade Clerk to Nannerch Community Council

Ron and Mikki Williams

Huw Evans

**1. PUBLIC PARTICIPATION**


No members of the public were present.

**2. APOLOGIES FOR ABSENCE**

None

**3. DECLARATION OF INTEREST**

None

..... Chairman

4. **APPOINTMENT OF CHAIRMAN**

There being no other nominations seconded for the role of Chairman, Councillor A Griffiths was elected as Chairman for the forthcoming year.

**Resolved**

Councillor A Griffiths to be elected Chairman for forthcoming year.

5. **ACCEPTANCE OF OFFICE**

That the new Chairman accepts the Declaration of Office.

**Resolved**

That the new Chairman's Acceptance of Office be accepted by the Community Council.

6. **MINUTES**

3rd April and 10<sup>th</sup> April 2014

**Resolved**

That the minutes of the meeting of Nannerch Community Council held on the 3rd April 2014 at the Memorial Hall, Nannerch and the 10<sup>th</sup> April 2014 at the Cross Foxes be accepted as true and correct records and signed by the Chairman.

7. **LOCAL DEVELOPMENT PLAN PROPOSAL**

Ron and Mikki Williams and their agent Huw Evans attended to explain their proposal to put forward a small part of their land for inclusion in the Local Development Plan. They wished to discuss the principle of development together with the need for any particular house types with the Council.

Council members put forward their views that there is a need for more bungalows in the Community of Nannerch.


The Council proposed that they would agree in principle to a limited and controlled development of bungalows, but wish to consult with the Community.

**Resolved**

That Huw Evans include in the application to Flintshire County Council the fact that the Council agrees in principle to a limited and controlled development of bungalows, but wish to consult with the Community.

8. **APPOINTMENT OF VICE CHAIRMAN**

There being no other seconded nominations, Councillor H Morgan was elected as Vice Chairman for the forthcoming year, without the automatic move to position of Chairman next year. At last year's AGM, the Council implemented a succession procedure whereby Vice Chairman automatically becomes Chairman after one year. This year, it was agreed not to adopt this procedure.

  
..... Chairman

**Resolved**

That Councillor H Morgan be accepted as Vice Chairman for the forthcoming year, without the automatic move to position of Chairman next year. Council agreed not to adopt this procedure of the Vice Chairman automatically becoming Chairman after one year.

**9. MATTERS ARISING FROM THE MINUTES**

The Clerk informed Council members that she had informed Andy Lightfoot of Streetscene of the leaves and twigs along from Station Lodge and that the Ffordd y Cwm had not yet been replaced.

The Clerk had written to Nannerch Under 5s to inform them the Council will make a financial contribution of £200 after this meeting.

**10. PLANNING MATTERS**

**10.1 Planning Applications**

None.

**10.2 Planning Decisions**

Ref 051568 Bwch House, Denbigh Road CH7 5QU

Demolition of existing garage replacing with double garage and accommodation above.

Application Approved 2 April 2014

Ref 051844 St Michael And All Angels Church, Village Road, Nannerch

Notification to prune 3 no. Yew and 1 No. Holly within Nannerch Conservation Area

Application approved 3 April 2014

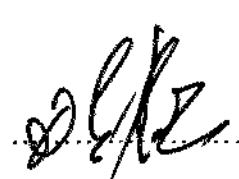
**10.3 Planning Appeals**

None.

**11. APPROVAL OF COUNCIL DOCUMENTATION.**

The following pieces of Council documentation were to be approved in their current form for 2014/5 at face value, the Clerk has reviewed them and made slight changes. The Clerk asked for the option of reporting back at a later date if further changes are needed.

- Financial Regulations
- Standing Orders
- Risk Assessment
- Internal Controls Document
- Investment Strategy

..... Chairman

**Resolved**

All five pieces of documentation were approved for 2014/5, with the option of the Clerk reporting back, if deemed necessary.

**12. CORRESPONDENCE AND OTHER MATTERS.**

**12.1 Meeting start time**

A change to the start time of the monthly Council meetings was discussed and it was agreed to change this to 7.30pm.

**Resolved**

Future monthly Council meetings will commence at 7.30pm.

**12.2 Notice of Audit - Annual Return for the year ending 31 March 2014**

The Clerk told Council members she had received the Annual Return from the external auditor, which needs to be completed and returned to the auditor by 28<sup>th</sup> June 2014. The Notice of Audit needs to be displayed from 14<sup>th</sup> May for two weeks. The Clerk explained the entries on the Accounting Statements and went through the items on the Annual Governance Statement.

**12.3 Internal Audit**

It was confirmed that the same Internal Auditor will be used as for prior year, for completion of Section 4 (Annual internal audit report) of the Annual Return.

**12.4 Consultation Documents – Local Government (Wales) Measures**

The Clerk gave a brief summary of the The LG (Wales) Measure 2009 (Amendment) Order 2014 and the LG (Wales) Measure 2011 Part 7: Communities and Community Councils. No action is required.

**13. VILLAGE ISSUES**

**13.1 Public access defibrillator**


Councillor Spencer gave an update on the purchase of the defibrillator and the cabinet. Payments have been sent through and contact has been made regarding the likely timings of receipt of the items  
Publicity of the Community defibrillator and the installation of the defibrillator at the Village Hall were also discussed.

**Resolved**

Await receipt of the defibrillator and the cabinet.

**13.2 Speeding traffic**

Council members were told there is evidence of traffic still speeding on the way in to the village.

..... Chairman

**Resolved**

Policeman Rob Hill to be informed of this.

**14. CHAIRMAN'S ALLOWANCE**

Discussion was had to determining the Chairman's allowance for 2014/5.

**Resolved**

Council agreed to maintain the Chairman's allowance at £200 as the previous year.

**15. CLERK OF THE COUNCIL**

The Clerk's Contract of Employment was reviewed by Council members and signed by the Chairman. It was confirmed a six month review of performance will take place in September 2014.

**Resolved**


The Clerk's Contract of Employment is now in place. A six month review of performance will take place in September 2014.

**16. ACCOUNTS FOR PAYMENT**

**Resolved**

That the following accounts were approved and passed for payment.

|   |         |
|---|---------|
| Nannerch Under 5s<br>Financial assistance<br>Cheque number 001261 | £200.00 |
| GD Thompson<br>Gardening services<br>Cheque number 001262         | £37.50  |
| Helen Wade<br>Clerk's salary - April<br>Cheque number 001263      | £182.23 |
| Helen Wade<br>Clerk's expenses - April<br>Cheque number 001264    | £58.35  |
| A D Griffiths<br>Chairman's Allowance<br>Cheque number 001265     | £200.00 |

..... Chairman

Next meeting: Thursday 5th June 2014 7.30pm, Nannerch Memorial Hall

**SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH  
NANNERCH COMMUNITY COUNCIL'S CODE OF CONDUCT**

**NANNERCH COMMUNITY COUNCIL**

**DATE: May 2014**


**MEMBER**

**ITEM**

**MINUTE NUMBER REFERS**

During the course of the Community Council Meetings a number of members may take part in discussions of which they may have an Interest in. The Community Council has a list of each members association within the Community in order to ensure that any declarations are up to date.

Helen Wade  
Clerk to the Council  
May 2014

.......... Chairman