MINUTES of the proceedings of the Meeting of Nannerch Community Council held remotely on Thursday 4th June 2020

PRESENT:

Councillor Huw Morgan (Chairman)
Councillor V Hughes-Parry (Vice-Chair)
Councillor K Beaumont
Councillor Howard Morgan
Councillor G Williams
Councillor N Proffitt

14. Public Participation
None.

15. To consider accepting apologies for absence
Councillor M Duffy-Brogan did not attend.

16. To record declaration of interests from members in any item to be discussed
None

17. To approve the Minutes of the last meeting 7th May 2020
Resolved: That the Minutes of the Meeting of Nannerch Community Council held remotely on the 7th May 2020 be accepted as a true and correct record and signed by the Chairman.

18. To receive update on the Corona pandemic
The Welsh Government guidance has not changed much. A number of volunteers are helping other residents with shopping and prescriptions which seems to be working well and Janet Costidell, Marc Owen and the Chair are also rung for shopping and prescriptions. There is a risk of a spike later in the year. Should there be an official community group established, then Nannerch

Chairman : .....

Community Council may have to consider availability of funds for PPE. Checks will be made on obtaining contacts for obtaining PPE.

Resolved

Help is continuing in the Village from volunteers for getting shopping and prescriptions. Thanks are once again given to those who are providing help to other residents.

19. To receive police update and raise any matters

PCSO C3928 Connor Freel did not attend the Meeting

1 - Cllr Proffitt raised the criminal damage to the fence around the School's football field. This happened some time ago.

2 – There have been a number of incidents of people playing football and tennis despite the sports club's facilities being closed.

20. To receive Streetscene update and raise any matters

Neil Hickie did not attend the Meeting. Some issues were raised.

1 – The pothole outside Cllr Hughes-Parry's house remains a problem

2 – A resident has complained again about the Ffordd y Waen junction. The Chair said he is to meet with Neil about this following a relaxation of the lockdown rules.

3 – Cllr Proffitt asked if there is any update on the grass-cutting being done on the communal areas on the Estate. The Chair reiterated Neil's message that they still have minimum staff available. Thanks were once again given to Rich Moore, Matt Seaburg, Simon Ellis, Cara Morgan and Cara Spencer for their work helping out with grass cutting and pruning. Gordon Thompson has now started work again in the Village.

Resolved

Neil has confirmed that discussions are still ongoing about the Ffordd y Waen junction.

21. To update on items from last meeting

21.1 To receive update on the Telephone Kiosk interior work

The Chair has spoken with designer Bill Smuts about the design. He has suggested reducing the Chair's original text and is working with the Chair on content. Cllr Williams asked that the revised draft be shared for review before it is finalised. The Chair was hoping to walk the proposed paths due to these being promoted and asked that if anyone wishes to do so, for them to highlight any issues.

Resolved

The Chair will share the revised draft from the designer with the other Cllrs and key website helpers. Anyone willing to help walk the proposed paths and highlight any issues should contact the Chair or another Cllr.

21.2 To receive update on set-up of website

Cllr Williams asked if residents wished to provide stories and history of Nannerch to fill up these sections. For those not on Nannerch Past and Present, the Chair

Chairman : .....

has produced a poster for the Noticeboard and Kiosk to highlight that Nannerch has a new website, and has asked for feedback to go to Cllr Williams.
Resolved
It is hoped residents will look at the new website and provide any feedback to Cllr Williams.

21.3 To consider funding options for Nannerch Play Area
The Chair has spoken to one of the preferred supplier Playdale and Richard Roberts from Flintshire Council. Richard is very happy with the price negotiated for the initial purchases of toddler climbing frame and toddler swings. The Chair is awaiting best and final quotations for the remaining items, and if Playdale are the most competitive, Richard is happy to make this order providing Nannerch Council match fund it.
The Chair has applied for the Keep Wales Tidy Local Place for Nature Grant.
Resolved
It is expected that the orders will be placed for the infrastructure this month.

22. Planning
To consider:

22.1 Planning applications received by Flintshire County Council
None.

22.2 Planning decisions received by Flintshire County Council
Ref: 060934 5 Pen Y Coed, Nannerch, Mold, Flintshire, CH7 5RS
Proposal: Demolition of existing single storey front garage extension and single storey rear conservatory. Proposed single storey rear extension, front porch and detached timber framed garage
Decision: **Approved** 1 May 2020

22.3 Planning appeals received by Flintshire County Council
None.

23. Clerk's Update - Correspondence and other items
23.1 To receive findings of the Internal Audit work
The Clerk received their Report on Monday, which contains three items for this audit:
1 – The risk assessment should be reviewed annually and approved by Council
2 – The Financial Regulations need to be updated for out-of-date wording of an item - Section 10 of the Financial regulations refers to a Purchase Order system which isn't used anymore.
Also, one item remains outstanding from the 18/19 audit, where Council has said the new website will be updated for political affiliations for Members who have any, and for the number of co-opted Councillors when there is a full Council again.
Resolved
Council received findings of the Internal Audit work. Steps will be taken to carry out the recommendations.

Chairman : .....

23.2 To complete the Annual Governance Statement of the Annual Return for the year ended 31st March 2020

The Council is responsible for the preparation of the Annual Governance Statement. Cllrs agreed the responses to the Parts 1 and 2 of the AGS.

Resolved

The Clerk has completed the AGS, and Council agreed the Parts 1 and 2 checks.

23.3 To approve the Annual Accounts and the Annual Governance Statement for the year ended 31st March 2020

Council had agreed the information for the Accounting Statements 2019/20 at the last Meeting. The Responsible Finance Officer (Clerk) is required to certify that the Accounting Statements contained in this Annual Return properly presents receipts and payments, for the year ended 31 March 2020. Council is also required to provide the year end bank reconciliations to the external auditors, and explanations for variances between the 19/20 and the 18/19 figures for receipts and payments (and balances). Council agreed with the figures the Clerk had produced for these.

The Clerk and Chair will complete the Certification and Approval boxes of the Annual Return.

Resolved

The Annual Return has been completed, certified by the RFO (Clerk) and approved by Council. The Chair will sign to evidence approval after this Meeting.

23.4 To confirm the publishing of the Notice of Appointment of Date for the exercise of Electors' Rights for the year ended 31 March 2020

In order to provide a positive response, the Council will need to consider the arrangements it has made for inspection from 1 September. Auditors will then consider whether sufficient notice was given and if there are any reported difficulties with electors seeking to inspect the accounts.

The Notice of Appointment will be displayed by 31st July at the latest for 20 working days until at least 1st September.

Resolved

The Clerk will display the notice by 31st July on the website and Facebook.

24. To receive and consider Village items

24.1 AED Check

Cllr Beaumont and the Chair had both carried out checks before the Meeting.

24.2 To discuss water supply problems and receive feedback from Welsh Water on the frequent water shortages in Nannerch

There have been frequent water shortages in Nannerch. The Chair has asked for confirmation that any issues are fixed and for clarity over the issues as he has had differing reports on what the issue is/were. He expects to hear back this week.

Resolved

The Chair should hear from Welsh Water and hopes to get confirmation that the issues have been fixed.

Chairman : .....

24.3 To invite and receive requests from Village Groups to request support funding

It is likely that some community groups are working with no, or reduced income at present. Council are asking groups to present requests for support should they be in need. Long-term the Council intend to consider a single Expression of Interest for those wishing for receive funds, however Council will look to provide funds earlier if required. The Council have budgeted for grants as normal and have made savings elsewhere. However, they are mindful that this may include groups that have not previously requested assistance who may be struggling with cash flow.

Resolved

Council ask that community groups in Nannerch let them know as soon as possible of any need for support with funds.

24.4 To remind residents of the need to clear dog waste

Cllrs have noticed a lot of dog waste around the Village. Council will prepare notices to place at the ends of the local byways especially to remind dog owners to collect their dog's waste before moving on.

Resolved

Council are asking dog owners to remove their dog's waste each time a mess is left.

25. To receive list of payments

The Chair and Vice-Chair had checked and emailed approval of the list of payments due, having received the supporting invoices and other evidence.

	Payee	£	Payment method	Power
25.1	Clerk's Salary May 2020	316.03	BACS	LG Act 1972 s.111 & 112
25.2	Clerk's reimbursements May 2020	10.60	BACS	LG Act 1972 s.111
25.3	Nannerch Memorial Hall Room rental Oct 2019 – Mar 2020	75	BACS	LG Act 1972 s.142
25.4	ICO Data protection fee 2020/21	35	Direct debit	LG Act 1972 s.111

NEXT MEETING 2nd JULY 2020 at 7pm remotely online

Chairman : .....