MINUTES of the proceedings of the Meeting of Nannerch Community Council held at Nannerch Memorial Hall on Wednesday 7th June 2023

PRESENT:

Councillor H Morgan (Chair)
Councillor M Owen (Vice-Chair)
Councillor J Byrne
Councillor J Capstick
Councillor J Costidell
Councillor F Hunter (attended remotely)
Councillor G Williams

IN ATTENDANCE
Councillor A Parkhurst

1. **Public Participation**
   None
   Prior to the meeting, the Chair confirmed that there had been no additional requests for remote access to the Meeting.

2. **To consider accepting apologies for absence**
   Councillor K Weston
   Apologies accepted.
   In the absence of a Clerk, Councillor Hunter took the minutes.

3. **To record declaration of interests from members in any item to be discussed**
   Janet Costidell declared an interest for item 11.10.

4. **To confirm and sign the Minutes of the Annual General Meeting 3rd May 2023**
   Resolved: That the Minutes of the Annual General Meeting of Nannerch Community Council held on 3rd May 2023 be accepted as a true and correct record and signed by the Chairman.

Chairman : …… ……

5. To receive police update and raise any matters

PCSO Connor Freel did not attend the Meeting.

Connor had confirmed that he has visited the village at School pick up time. He had written to the Chair and Councillor Parkhurst to say that Village Road is narrow for the amount of traffic with a lack of appropriate parking space. He had spoken with the school with regards to using the school car park, but was told with it being single track it causes issues for traffic trying to flow both ways at school pick up and drop off times. The school had mentioned maybe communicating with parents that there was parking at the Memorial Hall that parents could maybe utilise to alleviate the congestion at certain times of the day. However, he was unsure if the hall had been approached by the school. Councillors had concerns that the playgroup use the hall at that time and so parking would not be available. Councillor Costidell reiterated that she had was happy that parents use the Cross Foxes car park which she had often communicated with parents.

With regards to the inconsiderate parking at junctions, he said he had no powers in relation to parking and this would be the remit of Flintshire CC parking enforcement.

There has been a report by a member of the community of a child being approached in the park. This member of the community stated that the police have been informed. Cllrs agreed to seek advice from Connor to ensure that the notification of the allegation has been reported and whether it would be appropriate to communicate this issue wider within the community.

The Chair confirmed that the April 2023 Police Statistics for Cilcain ward had been updated and confirmed that there were 8 crimes in Cilcain ward including 2 incidents of Violence and Sexual Assault in Nannerch. The statistics and indictive map can be found at Cilcain | Police.uk (www.police.uk).

6. To receive Streetscene update and raise any matters

Neil Hickie did not attend but had spoken with the Chair prior to the meeting.

2 industrial fridges had been fly tipped at separate locations within the village. The Chair had contacted Neil who will pick up in the following days. PAT testing numbers had been taken from the fridges and Flintshire informed of these.

The litter collected in the community litter pick had been picked up by Streetscene and those who attended were thanked again.

Some pot holes had been repaired, notably on Ffordd y Waen.

Neil had confirmed that the retaining wall off Ffordd y Cwm had been completed. One comment had been received that it was quite narrow, but others that it was as wide as it was previously and generally residents were satisfied.

A resident had complained about the visibility on the exit of Allt y Chwiler onto the A541. Neil had confirmed that this is part of the ongoing grass cutting maintenance and will have been cut within the next week.

The school had asked about the possibility of a sign at the end of school lane to direct people to the school. The Chair agreed to ask Neil.

Cllr Parkhurst gave an update on the 20mph speed limit for the village. The intention is to transfer all the areas currently restricted to 30mph to 20mph **where there is street lighting**. As a Community Council we wish to this to include all the 30mph areas in the village. We also wish to take the opportunity to extend out to include Ffordd y Waen to Lollipop Cottage and to the last residential house on Pen y Felin Road, both of which are currently 60mph. This will be a big improvement to road safety and Cllr Parkhurst was thanked for exploring how this can be done.

7. To update on items from last meeting

7.1 To consider the options for Telephone Kiosk interior work

The designer is still working on the interpretation panel and a draft should be available by the end of June to review.

7.2 To receive an update on Nannerch Play Area and the Green Communities Fund.

The majority of the Green Communities work has now been completed. This work was to support the community in enjoying the natural beauty of the area. This has ranged from planting orchard trees and a hedge in the village play area, a new small area of woodland and increasing the accessibility of local footpaths. In addition, a number of benches and picnic benches have been installed for the community to enjoy within the play area and on popular walks on Ffordd y Waen and Ffordd y Cwm.

The Green Communities funded projects in Nannerch has been regarded as a success and showcased in a case study for Cadwyn Clwyd who have administered the scheme. A copy of this case study had been sent out Councillors for comment prior to finalising. Thanks was given to Councillors Capstick and Costidell and Andy Capstick for their help with the case study.

There is further work to be done installing the new footpath infrastructure and discussions are being held by the various landlords to seek agreement.

Work has been started to improve the drainage on the Byway. The vegetation has also been cut back so that the track is accessible to avoid the need to rut the verges. Colin Davies was thanked for his assistance.

Councillors have been notified that Darren Morris has recently been appointed Lead Officer for Play Development by Flintshire County Council. As part of his new role, he intends to develop a vision for the next 2 years which will be shared in due course. This is likely to look at a provision that can be offered during all school holidays, not just the summer, so that children have the supervised play opportunity in all weather. He feels that this will support their health and well-

being through all seasons. Nannerch Community Council would welcome such a scheme and has in the past supported similar schemes. However, further information is required including if financial support is required from the Community Council. There could also be an opportunity for Nannerch Sports Club to be involved and support.

8. Planning

To consider:

8.1 Planning applications received by Flintshire County Council

None

8.2 Planning applications received by Flintshire County Council

None

8.3 Planning appeals received by Flintshire County Council

None.

8.4 To receive feedback from a meeting with Dan McVey regarding Fron Haul Quarry

Councillor Parkhurst updated Councillors following his meeting with Dan McVey, Senior Planning Officer, North Wales Minerals and Waste Planning Service. The continued breaches of the existing planning permission had been highlighted to Dan and discussions held over the current and potential future conditions. Dan had suggested that breaches of an existing planning permission were not material planning considerations for a current planning application.

9. Clerk's Update - Correspondence and other items

9.1 To thank Helen Wade for her years of service to the community of Nannerch

The Chair updated Councillors on the resignation of our Clerk, Helen Wade. Helen, originally from Nannerch, has worked for Nannerch Community Council for 9 years as Clerk and Responsible Financial Officer. She has been in post for longer than all Councillors and her guidance and assistance had been appreciated by all. Councillors thanked Helen for her work. A number of suggestions had been put forward to show our appreciation and work on a suitable gift will progress over the coming weeks.

9.2 To discuss replacement of Clerk and short-term roles in the absence of a Clerk

The Chair agreed to discuss with One voice Wales about the procedures required to hire a new Clerk and will look into a job description.

On a short-term basis, Councillors offered their help in running the Council as follows:
Councillor Hunter agreed to write the minutes.
Councillor Byrne agreed to liaise with planning and check for new applications and applications that have been approved/refused.

Chairman : …… ……

Councillor Costidell agreed to undertake the payments. Councillors Owen, Williams and the Chair (the current signatories) will update the mandate to include Councillor Costidell. Until such time Councillor Costidell is able to make payments, the Chair will make payments being the only Councillor with online access. The Chair therefore asked a third Councillor to check and confirm the payments to ensure 2 independent Councillors had confirmed the payments as per the Councils financial regulations. Councillor Byrne agreed to do this.

9.3 To consider, adopt or amend revised Standing Orders from One Voice Wales

Councillors agreed to adopt these revised Standing Orders from One Voice Wales.

9.4 To receive update on the 2022/23 Internal Audit of Internal Controls for the Council.

Helen Wade had successfully completed the Internal Audit which had been signed by JDH Business Services. Helen was again thanked for her work on the internal audit.

9.5 To receive details of information required for, and the timing of the 2022/23 External Audit

The Chair will look into the procedure for supplying documents for the External Audit. He believes that an email will be sent detailing the required documents. Nannerch is to receive full audit from Audit Wales for 2022/2023 based on their 2021-22 Audit Cycle.

9.6 To receive the Good Councillors' Guide to Employment for 2023

This guide had been forwarded to Councillors.

9.7 To receive request to complete Young Peoples Twinning Fund survey.

Through its Programme for Government, the Welsh Government has committed to reinvigorating twinning relationships across the EU through a Young People's Twinning Fund. One Voice Wales had sent a survey to look how this may look in the future. The Chair agreed to look at the survey and reply if relevant.

9.8 To confirm completion of Effective Community Engagement survey requested by BA Hons Student.

One Voice Wales had forwarded a survey on effective Community Engagement in local councils by a BA Hons student. With the deadline prior to the meeting, the Chair had completed this survey.

9.9 To receive and consider requests for grants from organisations outside Nannerch

Councillors again agreed to prioritise only local village causes as they had done so in previous years with Nannerch having the smallest precept in Flintshire.

Resolved

No organisations from outside Nannerch will receive funding in 2023/2024.

Chairman : ....

9.10 To receive update following the Community Pub questionnaire and meeting.
As the Costidell's had stated they are looking to retire from the Cross Foxes in the coming years, residents had been sent a questionnaire to explore options available to the community.

A meeting was organised to provide the feedback of the results of the questionnaire. A number of Councillors were present at this meeting which was well attended and showed significant support from the wider community by residents. No Councillor was present in an official Community Council capacity. Councillor Owen had made the presentation but questions had also been answered by the Chair.

This feedback highlighted the importance of the Cross Foxes to the community which suggested, should the owners be willing, there was an appetite to consider a community ownership or lease while there were grants available to contribute towards the purchase. However, Councillor Owen had confirmed he had assurances from the owners that there was no risk of any closure. A community purchase will take considerable time, as will exploring various grant opportunities available to assist in any purchase. By starting this process early, it should allow the community to be in a position with an offer should the chance arise to purchase. Volunteers for a committee were asked to come forward.

If this is to proceed, it had been suggested that a fund may be required to assist with a survey and valuation and the importance of the Cross Foxes as a village asset was discussed by the Council. Although no Cross Foxes Committee has been formed to date, in the interest of transparency as Councillor Owen presented the findings, the Chair had answered questions and Councillor Costidell is the current landlady, the three did not vote. However, the remaining Councillors all agreed that funds, if requested, would be made available at a similar financial level to what is given to the Church.

9.11 To receive update of the new Hall Committee.
Nannerch Hall Committee had held a meeting on the 19th May to complete the committee membership change. However, a number of the new officers were not in attendance. Various handovers have been planned and the new secretary has agreed to set-up the next meeting. This will be with the new committee where they will discuss roles and responsibilities.

Nannerch Community Council would like to extend their thanks and appreciation to the outgoing committee for their excellent work over the years in ensuring that the hall is an asset for all to enjoy.

10.1 AED Check
The Chair had checked the defibrillators at the Kiosk, Memorial Hall and the Cherry Pie before the Meeting.

10.2 To receive appeals for financial assistance from Caerwys Agricultural Show and SSFA the Armed Forces Charity
Following the agreement at 9.9, it was decided not to support these requests.

Chairman : …… ……

10.3 To receive further update regarding visits by the Independent Members of the Standards Committee to Town/Community Council meetings.

A further update had been forwarded by Gareth Owens, Chief Officer (Governance) from Flintshire County Council highlighting good practice at meetings.

11. To receive list of payments

The Chair and Vice Chair would normally check the list of payments due. As the Chair is the only Councillor currently with online access who is able to make payments, Councillor Byrne agreed to check and confirm the payments with the Vice Chair (see 9.2).

An invoice for the Green Communities fund is also imminent for £1,084.00 plus £216.80 VAT. It was agreed that this could be paid so that the claim to the fund can be submitted prior to the end of June deadline. The invoice will be checked and confirmed in July. £4,008.82 had been received form the fund in May.

It was also agreed to provide the Chair with an allowance of £150. The previous allowance for 2022/23 had been returned in April.

	Payee	**£**	**Payment method**	**Power**
11.1	Gordon's Gardens May 23	144	BACS	LGAct 1972 s.111
11.2	Clerk's Salary May and 2 days in June 2023	391.66	BACS	LGAct 1972 s.111 & 112
11.3	Clerk's Home Working Allowance May and 2 days in June 2023	28.40	BACS	LGAct 1972 s.111 & 112
11.4	Clerk's Travel May 2023	10.80	BACS	LGAct 1972 s.111
11.5	Clerk's Reimbursements May 2023	9.60	BACS	LGAct 1972 s.111
11.6	Chair's Refund- Humphreys Signs & Print (Defibrillator Panels)	154.80	BACS	LGAct 1972 s.111
11.7	Chair's Refund- R Jones Electrician (Defibrillator Installation)	144.58	BACS	LGAct 1972 s.111
11.8	JDH Business Services Ltd. 2022/2023 Internal Audit	294	BACS	LGAct 1972 s.142
11.9	Chair's allowance	150	BACS	LGAct 1972 s. 15(5)
	TOTAL	**£1,327.84**		

NEXT MEETING 5th JULY 2023

Chairman : …… ……