MINUTES of the proceedings of the Annual General Meeting of Nannerch Community Council held at Nannerch Memorial Hall on Wednesday 3rd May 2023

PRESENT:

Councillor Huw Morgan (Chair)
Councillor Marc Owen (Vice-Chair)
Councillor J Byrne
Councillor J Capstick
Councillor J Costidell
Councillor F Hunter
Councillor G Williams

IN ATTENDANCE
Councillor A Parkhurst

Prior to the meeting, the Chair confirmed that there had been no requests for remote access to the Meeting.

1. Public Participation
Pam Warren (left following item 10)
The Chair introduced the Councillors present and County Councillor Parkhurst.

2. To consider accepting apologies for absence
Councillor K Weston
Helen Wade, Clerk to Nannerch Community Council
Apologies accepted.
In the absence of the Clerk, Councillor Williams took the minutes.

3. To record declaration of interests from members in any item to be discussed
None

Chairman : …… ……

4. To elect a Chair.

Councillor Williams nominated Councillor Morgan to remain as Chair. This was seconded by Councillor Owen.

Resolved

Councillor Morgan will continue as Chair for the 2023/2024 year.

5. To confirm and sign the Minutes of the last meeting 5th April 2023

Resolved: That the Minutes of the Meeting of Nannerch Community Council held on 5th April 2023 be accepted as a true and correct record and signed by the Chair.

6. To elect a Vice Chair.

Councillor Williams nominated Councillor Owen to remain as Vice Chair. This was seconded by Councillor Byrne.

Resolved

Councillor Owen will continue as Vice Chair for the 2023/2024 year.

7. To receive police update and raise any matters

PCSO Connor Freel did not attend the Meeting. Connor had replied to the Chair's request for an update on resident's complaints of inconsiderate parking in specific locations. Connor had confirmed that he had visited the village and that he felt it would be disproportionate for him to individually target specific drivers as there were examples of inconsiderate parking in other places in the village. He felt this would only inflame the situation and cause unnecessary community tension. Therefore, he had decided not to issue any advice on inconsiderate parking. The Chair will reply asking what advice Connor can give residents if they are to police inconsiderate parking themselves.

The Chair confirmed that the March 2023 Police Statistics for Cilcain ward had been updated and confirmed that there was 1 report of a violent and sexual offence in Nannerch. The statistics and indictive map can be found at Cilcain | Police.uk (www.police.uk).

8. To receive Streetscene update and raise any matters

Neil Hickie did not attend the Meeting. The Chair had spoken with Neil earlier in the day.

- A contractor had started works near Hafod y Cwm having received Crib Lock walling.
- Some potholes have been filled. Neil reiterated that he had limited access to the team repairing potholes, and when they were available A routes had to be prioritised.

The Chair had spoken with Neil about the request to make Allt y Chwiler one way and a weight limit added. He shared the opinion of Nannerch Community Council and Councillor Parkhurst that it would likely impact both farm traffic, emergency services and increase traffic on Ffordd y Waen. It was also discussed that Village

Road could potentially be downgraded as a gritting route which may limit the service to the village in winter.

Resolved
The Chair will continue to liaise with Neil Hickie from Streetscene.

9. To update on items from last meeting

9.1 To consider the options for Telephone Kiosk interior work

A second defibrillator and cabinet has been installed in the telephone kiosk (see item 12.6). The Chair thanked Tomos Hughes from Save a Life Cymru for his assistance in the purchase and installation. The information panel is still with the designer.

Resolved
The defibrillator has been installed and is emergency ready.

9.2 To receive an update on Nannerch Play Area and the Green Communities Scheme.

The work under the Green Communities Scheme is coming to an end and a detailed update should be available next month. The Community Miles leaflet and interpretation panel for the kiosk is with a designer. £5,286 had been received from Cadwyn Clwyd in April.

Council agreed to request an additional £2,500 from the match funding offer from Flintshire County Council for 2023/2024. Richard had agreed to forward suggested items to finish the play area.

Resolved
The Chair will request £2,500 from the 2023/2024 match-funding offer from Richard Roberts from Aura.

10. Planning

To consider:

10.1 Planning applications received by Flintshire County Council

8.1.1 **Ref** FUL/000296/23

Proposal Demolition of existing Dormer Bungalow and Outbuildings, Erection of new Dwelling and Garage.

Location Traws Afon, Glan Aber Junction to Tirionfa Junction, Nannerch CH7 5RW.

Resolved
The Chair asked that any comments in support or against this application are forwarded the Clerk or himself, so that they can be collated, and sent to the Planning Department before the deadline dates.

10.2 Planning applications received by Flintshire County Council

None

Chairman : ....

10.3 Planning appeals received by Flintshire County Council
None.

11. Clerk's Update - Correspondence and other items

11.1 To approve, adopt and agree to abide by the Code of Conduct.
The Clerk had sent the Code of Conduct to Councillors.
Resolved
Councillors agreed to approve, adopt and abide to the code of conduct.

11.2 To review and confirm no changes to policies and procedures for 2021/22
The Chair had requested the Clerk send the policies to Councillors so that they had an updated copy. One Voice Wales had written to say the standing Orders were in the process of being updated. It was agreed to continue with the existing policies until new versions were updated and made available by One Voice Wales.
Resolved
The existing policies were approved while we wait for updated guidance from One Voice Wales.

11.3 To receive timing update of the Internal Audit of Internal controls for the Council
In the absence of the Clerk no update was received.
Resolved
The Council will await an update at the next meeting.

11.4 To receive first instalment of the 2023/24 Precept.
The first instalment of £5,069.66 had been received. In addition £3,004.70 had been received as a VAT return.
Resolved
The Council acknowledged this first installment.

11.5 To receive feedback from Flintshire's Local Access Forum
The Chair had attended this first meeting of the newly reformed Local Access Forum (LAF). LAFs are statutory consultees on footpaths, byways, long term restrictions, Flintshire's Rights of Way Improvement Plan (ROWIP), registered CL and open country (CROW Act Open Access).

A breakdown of Public Rights of Way (PROW) in Flintshire was provided

- Approx. 1000k of footpath
- 115k of bridleway
- 11k of Byways Open to All Traffic (BOATS)
- Open access land including 2000 acres at Halkyn, 30 acres at Buckley et al
- 42 countryside sites and green spaces

The 'cut of date' for registering lost public rights of way is not applicable in Wales. Paths can still be registered.

FCC are working on a new version of the definitive map which will not be a quick process. The LAF will be a consultee. There are lots of current issues which will need addressing and sorting. This will need doing for a number of reasons, one is that the current 'base layer' does not include the A55 and hasn't been looked at since 1978.

Most Local Authority's use CAMSweb to register issues on any paths and to highlight required maintenance. In Flintshire this is accessible by the public and they were keen that this is shared within communities. Residents can register for access to CAMSweb on the Flintshire Website.

Resolved

The Chair had attended this meeting at Wepre Park and had updated Councillors.

11.6 To note completion of the Local Access for Nature Survey

The Chair had completed this survey from One Voice Wales' Local Places for Nature Officer.

Resolved

The survey had been completed.

11.7 To receive written Statement on Democratic Health of Town and Community Councils.

A statement from Rebecca Evans MS, minister for Finance and Local Government, confirmed a task and finish group had been put in place to explore causes of lower engagement and participation with some Community Councils. Their core aims will be to identify options for actions for Community and Town Councils, sector representative bodies and government to:

- Improve awareness and engagement between communities and their community councils, and
- Increase the number, and diversity, of candidates standing for election to community and town councils.

Resolved

The Council acknowledged this statement.

11.8 To receive Dark Skies reading documents from Flintshire CC.

The Clwydian Range and Dee Valley AONB had sent links to articles highlighting the benefits of dark skies on a range of Birds, Mammals, Bats, Insects, Amphibians and habitats.

Resolved

Interesting reading on the benefits of Dark Skies had been circulated to Councillors.

12 To receive and consider Village Items

12.1 AED Check

The Chair had checked the defibrillator at the hall prior to the meeting and the defibrillator at the Cherry Pie earlier in the week. Both were emergency ready.

12.2 To thank residents who attended the Village litter pick.

A litter pick was undertaken on the 15th April 2023 and was well attended. The Chair thanked those who came and helped.

Chairman : …… ……

Resolved
Residents who supported and assisted the litter pick were thanked.

12.3 To confirm planned activities for the Coronation

Nannerch Community Council had agreed to make funds of £300 available to be shared between local groups organising events for the Coronation. Requests had currently been received from the Cross Foxes, the WI, the children of Nannerch School and Rainbows. These, and any additional groups that come forward, will be asked for an indication of costs so that the £300 can be shared between them.

Resolved
Council will wait for indication of costs from those who express an interest in order to share the £300 fund.

12.4 To receive feedback from the Sport's Club AGM and progress on the MUGA maintenance

Councillors Owen, Weston and the Chair had met with the Sports Club. The fundraising for the MUGA maintenance was discussed and despite good progress in raising funds, it was concluded there would be a £500 shortfall from the £2,635 required (from a total cost of £5,270). It had been requested that Nannerch Community Council consider funding this shortfall and this was agreed by all present. It will be expected that the Sports Club reimburse the Community Council £2,135 once they have access to their online banking (£2,635 - £500 contribution).

Councillor Weston and the Chair also attending the Sports Club AGM on the 26th April 2023 where the same request was discussed. The MUGA maintenance had not yet been started but was thought to be imminent. It will be expected that Flintshire will be mindful of the School term. Flintshire are undertaking similar maintenance to MUGAs at Whitford and Caerwys.

Resolved
Councillors agreed to contribute £500 to the maintenance of the MUGA in addition to the £2,635 they have negotiated with Flintshire County Council as match funding.

12.5 To discuss and agree the required training plan

Councillors were asked to consider any training courses they may find useful to attend so that a training plan can be agreed at the June meeting.

Resolved
The training plan will be agreed at the June meeting.

12.6 To confirm the provision of a second defibrillator for the village.

The Chair confirmed that a second defibrillator has been installed in the kiosk at the centre of the village. This was possible with thanks to the Cross Foxes who held both a quiz and a Brain, Skill and Chance evening. It was also made possible with the 8 Nannerch Community Councils donating their mandatory payment of £150 each, as detailed in the Independent Remuneration Panel for Wales: annual report 2022 to 2023.

Resolved

With thanks to the Cross Foxes, support of residents at the fundraising events and Nannerch Councillors, the new defibrillator has been fitted and is emergency ready.

12.7 To confirm Clerk Appraisal at 18:00, Wednesday 3rd May.

Councillors Owen, Costidel, the Clerk and Chair met prior to the meeting to conduct the appraisal of the Clerk. Details of an incorrect payment were among the items discussed following advice sought from One Voice Wales, the national representative membership organisation for Community and Town Councils throughout Wales.

Resolved

The Clerk's appraisal was carried out prior to the meeting.

13. To receive list of payments

The Chair and Vice-Chair checked the list of payments due, having reviewed the supporting invoices and other evidence for all items other than 11.3. All payments were approved by Council and will be confirmed once the Chair and Vice Chair and reviewed the invoice for 11.3.

	Payee	£	Payment method	Power
11.1	Gordon's Gardens Apr 23	81	BACS	LGAct 1972 s.111
11.2	Clerk's Salary Apr 23	358.56	BACS	LGAct 1972 s.111 & 112
11.3	Clerk's Home working Allowance Sept 22 – April 23	208	BACS	LGAct 1972 s.111
11.4	Clerk's Travel Mar 23	21.60	BACS	LGAct 1972 s.111
11.5	Clerk's reimbursements Mar 23	11.10	BACS	LGAct 1972 s.151
11.6	Chair's Refund for purchases made for the Green Communities Scheme	5,286	BACS	Climate Change and Sustainable Energy Act 2006, s.20
11.7	ICO Data Protection Fee 2023/2024	35	Direct Debit	LGAct 1972 s.111
11.8	Flintshire County Council	2635	BACS	LGAct 1972 s.111

TOTAL £8,636.26

NEXT MEETING 7th June 2023

Chairman : …… ……