MINUTES of the proceedings of the Meeting of Nannerch Community Council held at Nannerch Memorial Hall on Thursday 7th March 2024 at 7pm

PRESENT:

Councillor H Morgan (Chair)
Councillor J Byrne
Councillor R Calderwood-Duncan
Councillor K Weston

County Councillor A Parkhurst
Jeanne Penn, Clerk

1. Welcome

The Chair welcomed all present.

2. Public Participation

None. The Clerk confirmed that there had been no requests for remote access to the meeting.

3. To consider accepting apologies for absence

Councillors Costidell, Capstick and Williams. Councillor Fiona Hunter had resigned prior to the meeting. The Chair thanked Fiona for her support during her time as a Councillor.

4. To record declaration of interests from members in any item to be discussed

The Chair declared an interest in item 8, planning application DET/001032/23. Councillor Weston declared an interest in item 11, applications for financial support, Nannerch Churchyard. The Chair was not present at the time of discussions or resolution for item 8, and Councillor Weston did not take part in any discussions or resolution for item 11.

5. To confirm and sign the Minutes of the meeting 7th February 2024

The Minutes of the Meeting of Nannerch Community Council held on 7th February 2024 were accepted as a true and correct record and signed by the Chair.

6. To receive updates on progress from previous Minutes

- **Standardised email addresses for Councillors.** Councillor Costidell had looked into this matter, which would be costly to set up. It was therefore **agreed** that Councillors would continue to use their personal email addresses to receive correspondence and the Clerk would provide a summary report on matters as appropriate to reduce information overload.
- **SmartWater Kits.** As the costs for the external signage would be additional to the quote provided, it was agreed for the Clerk to seek further clarification from PCSO Tiffany Davies.
- **Annual Litter Pick.** This was **agreed** to take place on Saturday 16th March 2024 from 9.30am. The Clerk would contact Streetscene/Keep Wales Tidy for the loan of equipment.
- **Play area and basketball equipment.** The order had been placed via Aura and an invoice for £3075 would shortly be issued. Aura had indicated they would match fund in 2024/25.
- **Village Noticeboard.** It was **agreed** that a magnetic type of noticeboard would not be a suitable replacement so further advice would be sought by the Chair on how to maintain the existing wooden one.

6. To receive police update and raise any matters

The Clerk confirmed that the crime statistics for Cilcain ward for January 2024 noted 1 criminal damage and arson incident in Nannerch.

7. To receive Streetscene update and raise any matters

Neil Hickie had provided a copy of the latest action plan as follows:

- **Ffordd y Waen/Village Road junction markings**. This work had been undertaken at the end of February.
- **Sarn Mill potholes**. A work order was issued on 5/2/24.
- **Wheeler Hill potholes**. This work had been undertaken at the end of February 2024.
- **Recently installed infrastructure on A541 (Mold direction) junction.** Neil believed this related to BT Fibre Broadband.
- **Bryn Dedwydd parking issues.** See Councillor Parkhurst's report at item 12

Regarding the possibility of installing a barrier on Sarn Hill, Councillor Parkhurst was waiting for a reply from Highways regarding funding for this project.

8. Flintshire County Council Planning Matters

Applications received by FCC

- Application Ref: DET/001032/23
  Application Type: Approval of Details Reserved by Conditions 3-7
  Location: Fron House, Ffordd y Cwm, CH7 5RW
  Consultation period opened.

Resolved: As there is no information regarding the conditions available on the planning portal, nor reference to a copy of WG's approval, Councillors are unable to consider the matter. It was **agreed** for the Clerk to contact the Panning Department, seek an extension of time for consideration once the necessary documentation was made available.

The Chair left the meeting at this point and Councillor Byrne chaired the discussion.

- Application Ref: DET/000126/24
  Application Type: Approval of Details Reserved by Condition 3
  Location: Westside Cottage, Ffordd y Waen, CH7 5RX
  Under Consideration. Target determination date 15/4/24

  Resolved: The Council has no objections to this application.

  The Chair returned to the meeting at this point.

9. Financial Matters

- Schedule of Payments for February 2024. The Chair, Councillor Byrne and Councillor Weston had checked the list of payments due, having reviewed the supporting invoices supplied, as follows:

Payee	**£**	**Payment method**	**Power**
Clerk salary	357.63	BACS	LGAct 1972 s.111 & 112
HMRC Clerk PAYE	89.41	BACS	LGAct 1972 s.111
Clerk allowance/travel/print	37.79	BACS	LGAct 1972 s.111
Clerk SLCC training refund	24.00	BACS	LGAct 1972 s.111
SLCC Membership	112.00	BACS	LGAct 1972 s.111

TOTAL £620.83

10. Applications for Financial Support

Two deferred requests from February's meeting and four further formal requests had been made in readiness for this meeting with financial accounts being provided. Another local group had indicated they would be submitting a request for financial support next month.

Some financial commitments have been previously agreed (kissing gates, SmartWater kits, installation of play area equipment) and have yet to be paid for, however the Chair reminded Councillors that due to a substantial grant received from Cadwyn Clwyd during this financial

year, the Council currently held a healthy bank balance, allowing much more generous support than in previous, and probably future, years.

In accordance with S137 of the Local Government Act 1972, and having considered each application along with the associated documentation, it was therefore **agreed** to provide financial support to the following local groups:

- Holywell Leisure Centre £500
- Nannerch Churchyard £1300
- Nannerch Bonfire Committee £500
- Nannerch Sports Club £1250
- Nannerch Rainbows £500

TOTAL awards made **£4050**

11. Clerk's Update - Correspondence and other items

- **Resignation of Co opted Councillor**. Councillor Fiona Hunter had sent her resignation to the Chair on 6/2/24. It was **agreed** that the Clerk would advertise the Co Opted Councillor vacancy via the website, on Nannerch P&P facebook and on the village notice board, with a closing date of 2 weeks after the advert is posted.

- **Date of Meetings for 2024.** A schedule had been circulated to Councillors for Council meetings to be held on the first Thursday in each month, apart from May, date to be confirmed as second Thursday in the month, subject to hall availability.

- **Training Plan**. The Clerk confirmed with Councillor Calderwood-Duncan that the information sent to him by way of induction (WG Good Councillors Guide 2022; OVW Induction of New Councillors powerpoint presentation; NCC Code of Conduct) was sufficient in providing an overview of becoming a Community Councillor. All other Councillors had attended on-line Code of Conduct training in October 2022. **Agreed** that the Clerk would now prepare a brief plan for 2024/25, with Councillors able to request attendance at other appropriate training as required.

- **Registration of Nannerch Community Council with HMRC for PAYE as an Employer.** The Clerk explained the requirements of this registration process, which had commenced in January. It was hoped that HMRC would shortly be issuing the final letter via post to allow the system to be set up, at which stage the Chair and Clerk would organise payments of PAYE.

- **Independent Remuneration Panel for Wales (IPRW) Annual Report 2024.** The contents of this report were **noted,** including contributions and allowances payable. It was **agreed** that the Clerk would submit the annual statement of payments for year end to March by 30th September 2024. It was **agreed** that the Clerk would individually contact each Councillor to ensure that they were aware how to claim any allowance(s) and to request that any decision to forego an allowance was a personal and individual choice of the Councillor. It was **further agreed** that payments/allowances to Councillors would be made upon request to the Clerk, subject to the usual stipulations of the IPRW.

- **Coetiroedd Bach/Tiny Forest in Wales Funding.** The application process to National Lotteries Heritage Fund was **noted** by Councillors. It was **agreed** that the Clerk should seek clarification as to whether the funding included the purchase of land, as this was key to be able to create new small woodlands.

12. Reports and Updates from other meetings.

Councillor Parkhurst reported that:

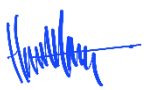
- following his meeting with the Housing Department about Bryn Dedwydd parking issues, the matter had been forwarded to FCC Capital Works department for an assessment.

- FCC had agreed a 9% rise in Council Tax from April

- following the flooding across the carriageway of the A541, FCC would be contacting the landowner of the adjacent field to try to remedy.

13. Village Items.

- **AED Checks.** The Chair had checked the 3 defibrillators which were emergency ready.

- **D-Day 80.** It was **noted** that a flag was available for purchase to celebrate this event, costing no more than £30. Discussions had also previously been held regarding a cast iron tank for similar celebrations. As there is no village flagpole, and an alternative commemorative item has been suggested, the Chair would make enquiries with a local resident/landowner and it was therefore **agreed** to defer this item for discussion at the next meeting.

NEXT MEETING: <u>Thursday</u> 4th April 2024