MINUTES of the proceedings of the Annual Meeting of Nannerch Community Council held at Nannerch Memorial Hall on Thursday 9th May 2024 at 7pm

PRESENT:

Councillors H Morgan (Chair), J Byrne, K Weston, J Costidell and G Williams.
Jeanne Penn, Clerk

1. Welcome

The Chair welcomed all present.

2. Public Participation

None. The Clerk confirmed that there had been no requests for remote access to the meeting.

3. To consider accepting apologies for absence

Councillors Capstick and Calderwood-Duncan, and County Councillor Parkhurst.

4. To record declaration of interests from members in any item to be discussed.

A declaration of interest was received from Councillor Weston at agenda item 13, (item 14 of these minutes) application for financial support from Ysgol Nannerch, who did not take part in any discussions or voting at this time.

5. Appointment of Chair.

Councillor Huw Morgan was re-elected as Chair for 2024/25 and signed the declaration of office.

6. To confirm and sign the Minutes of the meeting 4th April 2024

The Minutes of the Meeting of Nannerch Community Council held on 4th April 2024 were accepted as a true and correct record and signed by the Chair.

7. Appointment of Vice Chair.

Councillor Janet Costidell was re-elected as Vice Chair for 2024/25 and signed the declaration of office.

8. To receive nominations for the one Co Opted Councillor member vacancy.

Councillors had received the applications in advance of the meeting. Following discussions and a vote, Jasmin Morgan-Millington was duly co opted to the Council. **Resolved:** The Clerk to notify the applicants of the decision of the Council.

9. To receive updates on progress from previous Minutes

- **SmartWater Kits.** The Clerk had placed the order for the kits and had met with the North Wales Police officers involved in the 'We Don't Buy Crime' initiative to discuss rolling out the programme. It was **agreed** that the Clerk should now progress the idea of the drop in session to be held at the Memorial Hall immediately prior to the next meeting on 6th June 2024. Notices to publicise the event would be displayed on the website, the notice board and via leaflet drop.

- **Village Noticeboard.** The Vice Chair had received the new cork and would replace the backing on the noticeboard as part of the upgrade.

- **D-Day 80/other commemorative structure.** The Chair had met with family members of Penbedw and borrowed the plaque presented to the designers of the first tank. It was **agreed** that he would contact a specialist about obtaining a 'silhouette' resin replica to be placed on the wall by the memorial alongside a storyboard and QR code. The Chair would also speak to other Community Council Chairs to ascertain what other communities were planning to mark D-Day 80.

10. To receive police update and raise any matters

The Clerk confirmed that the crime statistics for March 2024 showed 1 incident of 'criminal damage and arson' in Nannerch.

11. To receive Streetscene update and raise any matters

The Clerk had sent an email to Neil Hickie on 5th April following last month's meeting regarding outstanding issues. Despite further reminders, no response had been received. Councillor Parkhurst had however provided a written update as follows:

Following the last meeting I had the drive round with Neil Hickie and noted the following action points with him. Please report this to the meeting.
Potholes mentioned by Nannerch CC. You advised that you already have the following logged for repair:
Before Nant y Cwm on Ffordd y Cwm; on Plas Yw Road towards Moel Arthur; on Llandyrnog Road past Bryn Ffynon; by Grey Cottage on Ffordd y Waen
Litter on A541 – please refer to the Nannerch CC Clerk's email of 5.4.24
Drainage channels near Hawthorne Cottage – you will arrange for a JCB to make some channels so that surface water runs off the road.
Lane to Piw Gwyn – you will enquire about putting up an appropriate sign to deter inappropriate large vehicles

Sarn Hill – you will contact Darrell regarding a barrier or kerb near the salt bin half way up Sarn Hill

Councillor Byrne reported that a resident had noted that lilac and forsythia bushes were restricting view when driving out of the Ffordd y Waun junction onto Village Road.

It was **agreed** that the Clerk would pursue these matters with Mr Hickie in readiness for the next meeting.

12. Flintshire County Council Planning Matters

- Planning decisions **made** by Flintshire County Council:

  Application Ref: DET/000126/24
  Application Type: Approval of Details Reserved by Condition 3
  Location: Westside Cottage, Ffordd y Waen, CH7 5RX
  Decision: A01 Approved on 15/4/24

- Planning **correspondence received:**

  Application Ref: DET/001032/23 (previous ref 060536).

  Email from Senior Planning Officer to Cllr Parkhurst dated 11/4/24 received as follows: "*planning application 060536 was refused by FCC but overturned at appeal. A copy of the appeal decision has now been made available on the planning portal. The conditions being discharged relate to materials, landscaping, access and parking, biodiversity enhancement and external lighting. Unlike applications for planning permission, the approval of details is not subject to consultation except with those relevant departments who requested the imposition of the condition in the first place. Accordingly, in this case only Highways have been consulted for their comments on Condition No.4.*"

  Councillors **noted** both these matters.

13. Financial Matters

- The year-end accounts for 2023/24, including cash book (income and expenditure account) and bank reconciliations were **received and approved**.
- The Accounting and Annual Governance statements were **received and approved** and would now be submitted to the Internal Auditor
- The Annual Budget for 2024/25 was **received and approved with note** that the Clerk and Chair would be meeting in the next week to finalise the figures following handover of financial matters and now that the Clerk had access to the bank accounts.
- Receipt of first precept payment from FCC for the current financial year of £5166.34 on 30/4/24 was **noted**.
- Bank balances as at 30/4/24 were **noted** as follows: Current £5894.74; Reserve £12639.76. Further note was made of ring-fenced monies plus

invoices of over £4000 to be approved at this meeting-see below.

- The Chair and Vice Chair had checked the schedule of payments due for April 2024, having reviewed the supporting invoices/paperwork supplied. Payments were **approved** by all Councillors as follows:

Payee	**£**	**Payment method**	**Power**
Clerk salary	637.29	BACS	LGAct 1972 s.111 & 112
HMRC Clerk's PAYE	159.00	BACS	LGAct 1972 s.111
Clerk allowance/travel/print	41.39	BACS	LGAct 1972 s.111
Gordon's Gardens	70.00	BACS	LGAct 1972 s.111
FCC Match funding play equipment	3075.00	BACS	LGAct 1972 s.14 para 27
Cork for noticeboard (via Vice Chair)	22.91	BACS	LGAct 1972 s.111

TOTAL £4005.59

14. Applications for Financial Support

It was agreed to award Nannerch Players a donation of £600 towards their summer outdoor production.

It was agreed to award Ysgol Nannerch a donation of £500 towards their Nurture Space Development Project

Following the Sports Club's AGM last month, they had agreed to make a re-payment to the Community Council of a quarter share towards the new basketball hoops, the net cost of £1150 which is included in the match funding invoice from FCC referred to at item 13 above . It was therefore **agreed** that the Clerk would invoice the Sports Club for £287.50. It was further **agreed** that the Clerk would notify the Sports Club that any future requests for funding would be required by September at the latest in order that this could be taken into consideration before the precept budget was reviewed for the following year.

14. Clerk's Update - Correspondence and other items

- The existing Code of Conduct, Standing Orders and Financial Regulations policies, previously circulated to Councillors, were **approved.** The Clerk noted that an updated version of Financial Regulations produced by OVW would imminently be circulated to all Town & Community Councils in Wales, at which time it would be reconsidered.

- The Clerk's progress of working towards the submission of the Internal Audit by early next week was **noted**.

- The Independent Remuneration Panel for Wales Chairs and Members Allowances 2024/25, agreed at March 2024 meeting, was **noted** and the Clerk would now circulate pro formas individually to Councillors for their completion and return.

- The Clerk explained the required amendment regarding the Section 137 payments allocation at the meeting in March 2024. There are other legislative powers that some of these donations should have come under. The donation awarded to Nannerch Rainbows remains under the S137 powers. Councillors therefore **agreed** to the following amendments: Holywell Leisure Centre £500. Power: S.19 of the Local Government (Miscellaneous Provisions) Act 1976. Nannerch Churchyard £1300. Power: S.214 of the Local Government Act 1972. Nannerch Bonfire Committee £500. Power: S.19 of the Local Government (Miscellaneous Provisions) Act 1976. Nannerch Sports Club £1250: Power: S.19 of the Local Government (Miscellaneous Provisions) Act 1976.

- The Clerk had submitted a VAT re-claim for 2023/24 on 23/4/24 for £2477.17.

- The Clerk had circulated details of OVW free training modules for Councillors.

- The Clerk had circulated FCC Consultation-Council Tax premiums for empty properties and second homes.

- The External Audit 2023/24 requirements and timing for submission was **noted**.

- The outstanding External Audit for 2022/23 was brought to Councillors attention and **note** was made that this oversight occurred before the current Clerk was appointed. Due to the ongoing time pressures of completing the internal and external audits for 2023/24, alongside the challenges in accessing more historic information, it was **agreed** that the Clerk should firstly continue to progress the current audits as a matter of priority. It was further **agreed** that the Clerk and Chair would provide an update on the outstanding audit at the next meeting for Councillors to consider an action plan. Councillors **agreed** to reimburse the Clerk for any additional hours this work entailed.

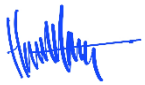
- Aura Match Funding Scheme had designated Nannerch play area as being eligible to apply for funding towards improvements. It was therefore agreed that the Clerk would express the Council's interest for funding towards the installation of the play area equipment.

16. Reports and Updates from other meetings.

None received

13. Village Items.

- **AED Checks.** The Chair confirmed the checks of the 3 defibrillators which were

emergency ready.

NEXT MEETING: Thursday 6th June 2024 at 7pm. Note that the launch of the Smartwater kits would precede this meeting via a drop-in session run by NWP starting at 5pm.